

BID NOTICE



PROCUREMENT REFERENCE NO: UCC/CONS/25-26/00041.

CONSULTANCY SERVICES FOR ISO ACCREDITATION FOR THE COMMISSION'S DIGITAL FORENSICS LABORATORY

1. The Uganda Communications Commission (UCC) has allocated funds to be used for the procurement of Consultancy Services for **ISO accreditation for the Commission's Digital Forensics Laboratory**.
2. The Entity invites sealed proposals from eligible bidders/consultants for the provision of the above services.
3. Bidding shall be conducted in accordance with the procedures contained in the Public Procurement and Disposal of Public Assets Act, Cap 205, and the Regulations made under the Act, and is open to all bidders/consultants.
4. Interested eligible bidders/consultants may obtain further information and inspect the proposal documents at the address given below at 8 (a) from **Uganda Communications Commission at the address given below at 8(a) from 8.30 hours to 17.00 hours during working days**.
5. The bidding document may be purchased by interested bidders/consultants from the address at (b) and upon payment of a non-refundable fee of Shs.100,000 (Uganda Shillings one Hundred Thousand only). The method of payment will be to a bank account of Uganda Communications Commission at Stanbic Bank Uganda Ltd, Corporate Branch, Crested Towers, Kampala as follows: Ug.Shs **A/C No. 9030005759004**.
6. Proposals must be delivered to the address below at 8 (c) at or before 10:00 AM, 27th October 2026. A Proposal Securing Declaration shall be valid until 26th March 2027. Electronic Bidding will be permitted. Late proposals shall be rejected. Proposals will be opened in the presence of the consultants' representatives who choose to attend at the address below at 8 (d) on **27th October 2026, 10:15 AM**.
7. There shall be a pre-proposal meeting/site visit at **19th October 2026 at 11.00 am**. The Microsoft Teams link will be shared with bidders who will have expressed interest in the tender.
8. Bidders should note the following:
 - (a) **Address for Inspection of Bidding Documents:**
Procurement and Disposal Unit;
Uganda Communications Commission, 1st Floor, UCC House, Plot 42-44 Spring Road, Bugolobi, P.O. Box 7376, Kampala, Uganda
Tel: 256-41-4339000, Fax: 256-41-4348832, Email:

procurement@ucc.co.ug

- (b) **Documents will be issued from:**
Procurement and Disposal Unit;
Uganda Communications Commission, 1st Floor, UCC House,
Plot 42-44 Spring Road, Bugolobi, Kampala, Uganda.
- (c) **Bids must be delivered to:**
Procurement and Disposal Unit;
Uganda Communications Commission, 1st Floor, UCC House,
Plot 42-44 Spring Road, Bugolobi, Kampala, Uganda
- (d) **Address of Bid Opening:**
The Meeting Room,
Uganda Communications Commission,
First Floor, UCC House,
Plot 42-44 Spring Road, Bugolobi, Kampala, Uganda

9. The planned procurement schedule is as follows:

Activity	Date
a. Publish bid/proposal notice	5th October 2026
b. Pre-proposal meeting/ Site visit	19th October 2026
c. Proposal closing date	27th October 2026
d. Evaluation of technical proposals	28th October 2026 – 16th November 2026
e. Proposal opening date for the financial proposal	17th November 2026
f. Evaluation of financial proposals	18th to 20th November 2026
g. Display and communication of best evaluated bidder/ consultant notice	(Within 5 working days from Contracts Committee approval of combined evaluation report).
h. Contract Signature	(After expiry of at least 10 working days from display of the best evaluated bidder/consultant notice and Attorney General's approval).

EXECUTIVE DIRECTOR

For More Details