



INVITATION FOR BIDS

PROVISION OF SERVICES FOR INSURANCE OF ASSETS AND RISKS FOR UGANDA COMMUNICATIONS COMMISSION (UCC).

PROCUREMENT REFERENCE NO: UCC/NCONS/25-26/0000213.

1. The Uganda Communications Commission (UCC) has allocated funds for procurement of Insurance services.
2. The Uganda Communications Commission invites sealed bids from eligible bidders for provision of services for insurance of assets and risks for Uganda Communications Commission (UCC), divided into five lots.
3. Bidding will be conducted in accordance with the Open Domestic Bidding a procedure contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003 as amended and is open to all bidders, licensed by IRA.
4. Interested bidders may obtain further information and inspect bidding documents from Uganda Communications Commission at the address given below at 8(a) from **8.30** hours to **17.00** hours during working days.
5. The Bidding Documents in English Language may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of Shs.100,000 (Uganda Shillings one Hundred Thousand only). The method of payment will be to a bank account of Uganda Communications Commission at Stanbic Bank Uganda Ltd, Corporate Branch, Crested Towers, Kampala as follows: **UG.SHS A/C No. 9030005759004**.
6. Bids must be delivered to the physical address below at 8(c) **at or before 4th May 2026 at 10.00am**. Bids shall be accompanied by bid security.
 Lot 1 – UGX 1,400,000 – One million four hundred thousand shillings
 Lot 2 – UGX 4,500,000 – Four million five hundred thousand shillings
 Lot 3 – UGX 3,500,000 – Three million five hundred thousand shillings
 Lot 4 – UGX 2,500,000 – Two million five hundred thousand shillings
 Lot 5 – UGX 1,400,000 – One million four hundred thousand shillings

 Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at **10.15 am on 4th May 2026**.
7. There shall be a pre-bid meeting on **21st April 2026 at 11.00am**. Microsoft Teams link will be shared with bidders that will have expressed interest in the tender.
8. (a) **Address for Inspection of Bidding Documents:**
 Procurement and Disposal Unit,
 Uganda Communications Commission,
 1st Floor, UCC House,
 Plot 42-44 Spring Road, Bugolobi,
 P.O. Box 7376, Kampala, Uganda
 Tel: 256-41-4339000,
 Fax: 256-41-4348832,
 Email: procurement@ucc.co.ug
- (b) **Documents will be issued from:**
 Procurement and Disposal Unit;
 Uganda Communications Commission,
 1st Floor, UCC House,
 Plot 42-44 Spring Road,
 Bugolobi, Kampala, Uganda.
- (c) **Bids must be delivered to:**
 Procurement and Disposal Unit;
 Uganda Communications Commission,
 1st Floor, UCC House,
 Plot 42-44 Spring Road, Bugolobi,
 Kampala, Uganda
- (d) **Address of Bid Opening:**
 The Meeting Room,
 Uganda Communications Commission,
 First Floor, UCC House,
 Plot 42-44 Spring Road,
 Bugolobi, Kampala, Uganda
9. The planned procurement schedule is as follows:

Activity	Date
a) Publish bid notice	10 th April 2026
b) Pre-bid meeting	21 st April 2026
c) Bid closing date	4 th May 2026
d) Evaluation process	5 th May to 21 st May 2026
e) Display of Best Evaluated Bidder Notice	Within 3 days after Contracts Committee Approval
f) Contract Award & signature	After expiry of BEB Notice and Solicitor General Approval

EXECUTIVE DIRECTOR