



## INVITATION FOR BIDS

PROCUREMENT REFERENCE NO: UCC/SUPLS/25-26/00002.

### **SUPPLY, DELIVERY, AND INSTALLATION OF ICT EQUIPMENT FOR ESTABLISHMENT OF ICT LABORATORIES IN 13 PRIMARY SCHOOLS ACROSS VARIOUS DISTRICTS IN UGANDA.**

1. The Uganda Communications Commission (UCC) Under the Uganda Communications Commission Universal Service Access Fund has allocated funds for procurement of ICT Equipment.
2. The Uganda Communications Commission invites sealed bids from eligible bidders for Supply, Delivery and Installation of ICT Equipment for Establishment of ICT Laboratories in 13 Primary Schools Across Various Districts in Uganda.
3. Bidding will be conducted in accordance with the Open Domestic Bidding a procedure contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003 as amended and is open to all bidders.
4. Interested bidders may obtain further information and inspect bidding documents from Uganda Communications Commission at the address given below at 8(a) from 8.30 hours to 17.00 hours during working days.
5. The Bidding Documents in English Language may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of Shs.100, 000 (Uganda Shillings one Hundred Thousand only). The method of payment will be to a bank account of Uganda Communications Commission at Stanbic Bank Uganda Ltd, Corporate Branch, Crested Towers, Kampala as follows: Ug.Shs A/C No. **9030005759004**.
6. Bids must be delivered to the physical address below at 8(c) **at or before 22<sup>nd</sup> September 2025 at 10.00am**. Bids shall be accompanied by a bid security of UGX. **6,000,000/=**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) **at 10.15 am on 22<sup>nd</sup> September 2025**.
7. There shall be a pre-bid meeting on **15<sup>th</sup> September 2025 at 11.00am**. Microsoft Teams link will be shared with bidders that will have expressed interest in the tender.
8. **(a) Address for Inspection of Bidding Documents:**  
Procurement and Disposal Unit;

Uganda Communications Commission, 1<sup>st</sup> Floor, UCC House,  
Plot 42-44 Spring Road, Bugolobi, P.O. Box 7376, Kampala, Uganda  
Tel: 256-41-4339000, Fax: 256-41-4348832, Email: [procurement@ucc.co.ug](mailto:procurement@ucc.co.ug)

**(b) Documents will be issued from:**

Procurement and Disposal Unit;  
Uganda Communications Commission, 1<sup>st</sup> Floor, UCC House,  
Plot 42-44 Spring Road, Bugolobi, Kampala, Uganda.

**(c) Bids must be delivered to:**

Procurement and Disposal Unit;  
Uganda Communications Commission, 1<sup>st</sup> Floor, UCC House,  
Plot 42-44 Spring Road, Bugolobi, Kampala, Uganda

**(d) Address of Bid Opening:**

The Meeting Room,  
Uganda Communications Commission,  
First Floor, UCC House,  
Plot 42-44 Spring Road, Bugolobi, Kampala, Uganda

9. The planned procurement schedule is as follows:

Activity	Date
a) Publish bid notice	2 <sup>nd</sup> September 2025
b) Pre-bid meeting	15 <sup>th</sup> September 2025
c) Bid closing date	<b>22<sup>nd</sup> September 2025</b>
d) Evaluation process	23 <sup>rd</sup> September 2025 to 6 <sup>th</sup> October 2025
e) Display of Best Evaluated Bidder Notice	10 Days after Contracts Committee Approval
f) Contract Award & signature	After Expiry of BEB Notice and Solicitor General Approval

**EXECUTIVE DIRECTOR**