

# BID NOTICE



## INVITATION FOR BIDS PROCUREMENT REFERENCE NO: UCC/CONS/24-25/00029.

### CONSULTANCY SERVICES FOR DEVELOPMENT OF A BUSINESS INTELLIGENCE (BI) STRATEGY AND KPI FRAMEWORK - PHASE I: DATA ASSESSMENT AND GOVERNANCE FOR UGANDA COMMUNICATIONS COMMISSION (UCC).

1. The Uganda Communications Commission (UCC) has allocated funds for procurement of Research services.
2. The Uganda Communications Commission invites sealed bids from eligible bidders for Consultancy services for Development of a business Intelligence (BI) Strategy and KPI framework - phase 1: Data Assessment and governance for Uganda Communications Commission (UCC).
3. Bidding will be conducted in accordance with the Open Domestic Bidding a procedure contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003 as amended and is open to all bidders.
4. Interested bidders may obtain further information and inspect bidding documents from Uganda Communications Commission at the address given below at 8(a) from 8.30 hours to 17.00 hours during working days.
5. The Bidding Documents in English Language may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of Shs.100,000 (Uganda Shillings one Hundred Thousand only). The method of payment will be to a bank account of Uganda Communications Commission at Stanbic Bank Uganda Ltd, Corporate Branch, Crested Towers, Kampala as follows: Ug.Shs A/C No. 9030005759004.
6. Bids must be delivered to the physical address below at 8(c) at or **before 12th June 2025 at 10.00am**. Bids shall be accompanied by a proposal securing declaration. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at 10.15 am on **12th June 2025**.
7. There shall be a Pre-bid meeting 30th May 2025 at 11.00am. Microsoft Teams link will be shared with bidders that will have expressed interest in the tender.
8. (a) **Address for Inspection of Bidding Documents:**  
Procurement and Disposal Unit;  
Uganda Communications Commission, 1st Floor,  
UCC House,

Plot 42-44 Spring Road, Bugolobi, P.O. Box 7376, Kampala, Uganda  
Tel: 256-41-4339000, Fax: 256-41-4348832,  
Email: [procurement@ucc.co.ug](mailto:procurement@ucc.co.ug)

#### (b) Documents will be issued from:

Procurement and Disposal Unit;  
Uganda Communications Commission, 1st Floor, UCC House,  
Plot 42-44 Spring Road, Bugolobi, Kampala, Uganda.

#### (c) Bids must be delivered to:

Procurement and Disposal Unit;  
Uganda Communications Commission, 1st Floor, UCC House,  
Plot 42-44 Spring Road, Bugolobi, Kampala, Uganda

#### (d) Address of Bid Opening:

The Meeting Room,  
Uganda Communications Commission,  
First Floor, UCC House,  
Plot 42-44 Spring Road, Bugolobi, Kampala, Uganda

9. The planned procurement schedule is as follows:

| Activity                                   | Date  |
|--|---|
| a. Publish bid notice                      | 22nd May 2025   |
| b. Pre-bid meeting                         | 30th May 2025   |
| c. Bid closing date                        | 12th June 2025  |
| d. Evaluation process                      | 13th June 2025 to 30th June 2025                          |
| e. Display of Best Evaluated Bidder Notice | 10 Days after Contracts Committee Approval                |
| f. Contract Award & signature              | After Expiry of BEB Notice and Solicitor General Approval |

**EXECUTIVE DIRECTOR**

**For More Details**