



INVITATION FOR BIDS

PROCUREMENT REFERENCE NO: UCC/SRVCS/23-24/00009

CONSULTANCY SERVICES TO UNDERTAKE A STUDY ON INFRASTRUCTURE, NETWORKS, AND RETAIL SERVICE COSTING IN UGANDA'S TELECOMMUNICATIONS INDUSTRY.

1. The Uganda Communications Commission (UCC) has allocated funds to be used for Provision of consultancy services to undertake a study on infrastructure, networks and retail service costing in Uganda's telecommunications industry.
2. The Uganda Communications Commission invites sealed bids from eligible providers to bid for Provision of the consultancy services described above.
3. Bidding will be conducted in accordance with the Open Domestic Bidding a procedure contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003 [as amended in 2021], and is open to all eligible bidders.
4. Interested bidders may obtain further information and inspect bidding documents from Uganda Communications Commission at the address given below at 8(a) from **8.00am – 5.00pm hours Local time** during working days.
5. A complete set of Bidding Documents in **English** Language may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of **UGX.Shs.100, 000 (Uganda Shillings One Hundred Thousand only)**. The method of payment will be by payment to a **Stanbic bank account No. 9030005759004** in the names of Uganda Communications Commission.
6. Bids must be delivered to the physical address below at 8(c) **at or before 3rd May 2024 at 10.00am**. Bids must be accompanied by a Bid Securing Declaration of the validity period stated in the bidding document. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at **10.15am 3rd May 2024**.
7. There **shall** be a pre-bid meeting on 16th April 2024 at 11:00am – 11:30am East African Time via a link that will be shared to interested bidders a day before date for the meeting.
8. **(a) Documents may be inspected at:**
Procurement and Disposal Unit.
Uganda Communications Commission, 1st Floor, UCC House,
Plot 42-44 Spring Road, Bugolobi, P.O. Box 7376, Kampala, Uganda
Tel: 256-41-4339000, Fax: 256-41-4348832, Email: ucc@ucc.co.ug and procurement@ucc.co.ug

(b) Documents will be issued from:

Procurement and Disposal Unit.

Uganda Communications Commission, 1st Floor, UCC House,
Plot 42-44 Spring Road, Bugolobi, Kampala, Uganda.

(c) Bids must be delivered to:

Procurement and Disposal Unit.

Uganda Communications Commission, 1st Floor, UCC House,
Plot 42-44 Spring Road, Bugolobi, Kampala, Uganda

(d) Address of Bid Opening:

The Procurement Unit,

Uganda Communications Commission,
UCC House,

Plot 42-44 Spring Road, Bugolobi, Kampala, Uganda

9. The planned procurement schedule is as follows:

Activity	Date
a) Publish Bid Notice	4 th April 2024
b) Pre-proposal meeting/ Site visit	16 th April 2024
c) Proposal closing date	3 rd May 2024
d) Evaluation process	29 th May 2024
e) Display and communication of best evaluated bidder notice	30 th May 2024
f) Contract Signature	21 st June 2024

EXECUTIVE DIRECTOR