

GUIDELINES FOR ON-LINE POST AND COURIER OPERATORS

1. On internet Browser put in eservices.ucc.co.ug
2. Click on “Sign in” Extreme corner on the Right”
3. Click on “Don’t have Account” At the bottom of word “Log in”
4. Fill in a form to create account. After filling in the form click on
5. “Sign up” at the bottom of the page
6. An email with an activation link will be sent to your email
7. Click on “activation link
8. A log in page will appear, put in the email and password that you provided earlier.
9. A page will appear with “documents” Click on “your documents”
10. Select Post and Courier Application (3rd on the List)
11. Click on apply for courier licence
12. A post and courier application form will appear
13. Fill in all the required information including the attachments by clicking on “Browse”
14. Click on Save
15. Click on Submit when form is completed.
16. You shall receive confirmation by email that your application has been submitted.
17. You shall be contacted by UCC on way forward