



**CALL FOR APPLICATIONS FOR A RESEARCH AND DATA COLLECTION
FACILITATOR**

Uganda Communications Commission invites applications from individuals in the academia to collaborate on a study focused on the “***End of Life Management of Communications Equipment and Devices (phase 2)***”. The invitation is open to Ugandan citizens, under employment in a university registered in Uganda. The individual **MUST** be an academic staff at the indicated university with a continuing appointment for at least 2 years.

The duration for the assignment will be 12 weeks with funding provided to cover research and data collection expenses directly associated with the study. Supplementary non-financial facilitation associated with the study may be considered. Applications shall include a detailed technical and financial proposal clearly specifying how the assignment shall be conducted.

Deadline for applications is **5.00PM on Wednesday 27th March 2019** in conformity with attached Terms of Reference.

Submissions in PDF should be emailed to **research@ucc.co.ug**

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TERMS OF REFERENCE

RESEARCH AND DATA COLLECTION FACILITATOR FOR THE STUDY ON END OF LIFE MANAGEMENT OF COMMUNICATIONS EQUIPMENT AND DEVICES (PHASE 2)

1. INTRODUCTION

Uganda Communications Commission (the Commission) rolled out a study on the end of life (EoL) management of communications equipment and products, with the aim of understudying the current EoL practices in the communications sector to inform policy and regulatory interventions geared at ensuring the proper and sustainable management of these right from import through to EoL. Phase 1 of the study which focused on communications equipment (core and access network equipment for telecommunications and broadcasting) was concluded. The Commission is thus rolling out phase 2 of the study, which will focus on communications devices (end user devices).

The objectives of the study (phase 2) are to;

- a. Analyze/estimate the existing stock of communications end user devices in Uganda
- b. Analyze the existing portfolio and/or market for communications products and end user devices, related stakeholders, and existing EoL management strategies,
- c. Identify and determine appropriate EoL/e-waste management strategies including regulatory interventions; disposal strategies.
- d. Review and document existing EoL initiatives and systems being undertaken in the country and assess the existing gaps,
- e. Provide recommendations on best practice at policy, regulatory and strategy levels for sustainable EoL/E-waste management in Uganda

The study shall adopt a stakeholder collaborative and participatory approach, and shall be spearheaded by the Commission's Research team. This will be done with key partners whose role shall include data collection and engagement with the various stakeholders throughout the various stages of implementation.

The study seeks to employ a research and data collection facilitator.

2. ROLES AND RESPONSIBILITIES OF THE RESEARCH AND DATA COLLECTION FACILITATOR

- a. Prepare research and data collection tools. The facilitator shall;
 - i. Determine the sample,

- ii. Determine the quantitative and qualitative approach for data collection
 - iii. Develop the communication tools
 - iv. Prepare field logistics
 - v. Determine the appropriate data collection tools which shall be pre-tested.
- b. Identify, assemble, train and supervise the data collection team. The facilitator shall;
 - i. Identify the data collection team of no more than 5 persons,
 - ii. Prepare in-class and in-field training sessions for the same prior to the data collection assignment.
- c. Conduct data collection exercise. The facilitator shall spearhead the data collection exercise.
- d. Prepare and submit status reports. The facilitator shall submit 2 status reports during the data collection exercise, and shall oversee the creation of a dataset for analysis and interpretation.

3. QUALIFICATION

The facilitator should be a Ugandan citizen and an academic staff from a registered University in Uganda with;

- a. Continuing appointment for at least two (2) years
- b. Proven skills of
 - i. A senior researcher
 - ii. Data collection
 - iii. Supervision
 - iv. Report writing
- c. Extensive knowledge on the subject matter will be an added advantage.

4. DURATION

The research and data collection facilitator shall be employed for a period of 12 weeks.

5. REPORTING

The facilitator shall report to the project manager.

6. COPYRIGHT AND DISCLOSURE

All data collected, field tools and other deliverables of the study shall remain the property of the Uganda Communications Commission during and after the contract implementation period and shall under no circumstance whatsoever, be disclosed/reproduced without the prior written consent of the Commission. Non-disclosure agreements shall be entered into as deemed appropriate